



Office of the Principal

Monday, September 13, 2023

JOB OPPORTUNITY

Applications are invited from suitably qualified Ugandans to fill the following vacant posts existing in Uganda Technical College Kyema on contract terms. Applications should be addressed to the **Principal, Uganda Technical College Kyema, P. O. Box 473, Masindi** not later than **29th September 2023** and **MUST** be hand delivered to the Secretary Registrar's office during working hours.

UTCK Service Forms (application Forms) can either be accessed through the college email (**ugatechkyema@yahoo.com**) upon request or collected from the College at a free cost

Applicants should attach photocopies of all the academic certificates, transcripts, professional documents, National Identity Card and other relevant supporting documents plus three recent passport size photograph. Age limit is 18-30 years of age.

Applicants should submit Applications in triplicate on College Application Forms (UTCK Service Form) with photocopies of relevant academic documents, work experience and other relevant documents.

NOTE:

- *Deadline for submission of applications is 29th September 2023 by 5:00pm,*
- *Shortlists will be pinned on the College notice board on 6th October 2023 or contact +256 465 423396*
- *Interviews will be conducted on 17th October 2023 to select the best candidate.*
- *Candidates who do not attach the relevant supporting documents shall not be shortlisted.*
- *Only shortlisted candidates will attend interviews.*
- *The College management will follow its criterion for both short listing and Interviews.*

Post / Scale / Remuneration	Duties	Person specifications
<p>1. Enrolled Nurse (1 Post),</p> <ul style="list-style-type: none"> • Scale – K6. • Reports to: Head Medical • Monthly Wage: 140,000/= • Responsibility allowance: 110,000/= • Transport allowance: 80,000/= • Housing Allowance 120,000/= 	<ul style="list-style-type: none"> ▪ Receiving, registering and preparing patients for diagnosis. ▪ Preparing quality nursing care and treatment to patients. ▪ Participating in bedside nursing procedures as a member of the caring team. ▪ Maintaining a clean and healthy environment for patients. ▪ Supervising and appraising support staff ▪ Sensitizing patients and their attendants about basic health care practices. ▪ Examine patients and give them appropriate first aid treatment. ▪ Maintain records of administered drugs and patients. ▪ Direct referral cases to appropriate medical centre ▪ Ensure good hygiene and sanitation ▪ Carry out any other duties as may be assigned by the relevant authority 	<ul style="list-style-type: none"> • Applicants must possess an Enrolled Nurses' Certificate • 2 Years work experience in Nursing • Registration with the relevant professional body • Preferably Male Nurse, however Female Nurse can also apply
<p>2. Cleaner (General) (3 Posts) 3. Cleaner (Washroom) (1 Post)</p> <ul style="list-style-type: none"> • Scale – K8. • Reports to: Custodian • Monthly Wage: 110,000/= • Responsibility allowance: 40,000/= • Transport allowance: 30,000/= • Risk Allowance: 30,000/= (<i>Washroom Cleaner</i>) 	<ul style="list-style-type: none"> • Clean College facilities, premises and equipment • Operate mowing machines – For General Cleaners • Carry out any other duties as may be assigned by the relevant authority 	<ul style="list-style-type: none"> • Applicants must possess a minimum of Primary Leaving Certificate (PLE) • 1 Year's relevant work experience • Must be energetic

PRINCIPAL/ SECRETARY OF GOVERNING COUNCIL -UTC KYEMA



MINISTRY OF EDUCATION AND SPORTS

Uganda Technical College – Bushenyi	P.O. Box 81, Bushenyi	Tel: +256 485 660 007
Uganda Technical College – Kichwamba	P.O. Box 33, Fort Portal	Tel: +256 483 425 577
Uganda Technical College – Kyema	P.O. Box 473, Masindi	Tel: +256 465 423 396
Uganda Technical College – Lira	P.O. Box 4, Lira	Tel: +256 473 420 916