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### Office of the Academic Registrar.

#### APPLICATION FORM FOR DIPLOMA PROGRAMMES UNDER PRIVATE SPONSORSHIP SCHEME 2024/2025 INTAKE

Serial No.....

#### APPLICATION FORM FOR NATIONAL CERTIFICATE PROGRAMMES UNDER PRIVATE SPONSORSHIP SCHEME 2024/2025 INTAKE

**NOTE:** This Form Must Be Either Submitted Online on College E-mail, or Whatsup Nos (0773408452/0780681139) or Physically to the office of Academic Registrar **free of charge**. The Reporting Date for Successful Applicants is expected to be **2<sup>nd</sup> September 2024**. However, updates will be communicated in case of any changes by the Ministry of Education and Sports.

Website: [www.utckyema.ac.ug](http://www.utckyema.ac.ug) Email: [ugatechkyema@yahoo.com](mailto:ugatechkyema@yahoo.com)

### PART I

TO BE COMPLETED BY THE APPLICANT FOR ACADEMIC YEAR 2024/2025

ALL NAMES MUST BE WRITTEN IN FULL AND IN BLOCK LETTERS.

#### A. Applicant's Biodata

1. Surname (in full & block letters) .....
2. Other Name (in full) .....
- ❖ **Names must be those that appear on your academic documents.**
3. **Gender:**                      Male                                      Female (**Tick**)
4. Marital Status.....
5. Citizenship.....
6. Date of Birth (Date..... Month.....Year..... You must attach a copy of the birth certificate
7. Religious Affiliation (if any).....
8. Home District.....
9. Postal Address .....Tel No..... Fax No. ....
10. Email.....

**B. Information on Applicant's parents/guardian (Father/ Mother /Guardian) – Tick where applicable.**

1. Surname in full.....
2. Other Name (in full) .....
3. Home Village .....
4. Home Sub County.....
5. Home District: .....
6. Nationality .....
7. Country of Residence.....
8. Occupation .....
9. Address .....
10. Contact/Tel: No. ....

**C. The available courses/programmes to be applied for are as follows:**

- a. National Diploma in Civil Engineering (NDCE) 2 years
- b. National Diploma in Electrical Engineering (NDEE); 2 years
- c. National Diploma in Architecture (NDA); 2 years.
- d. National Diploma in Water Engineering (NDWE); 2 years
- e. National Diploma in Mechanical Engineering (NDME); 2 years

**PART II**

**Choice of Course / Programme applied for in order of priority: -**

	<b>1s choice</b>	<b>2<sup>nd</sup> choice</b>	<b>3<sup>rd</sup> choice</b>
Programme			

f. Will you be Resident or a Non-Resident student **(Tick where appropriate).**

**Note:** Once enrolled, change of residence status can only be granted if requested by a parent/guardian in writing at the beginning of a new academic year.

Resident ☐

Non-Resident ☐

**D. Academic Background.**

(i) Uganda Certificate of Education (UCE)/Uganda Junior Technical Certificate (UJTC)

Year of Exam.....Centre.....

<b>SUBJECT</b>						
<b>GRADE</b>						

( ii) Advanced Craft or National Certificate/Uganda Advanced Certificate of Education (UACE)

Index NO.....Year of Exam..... Centre.....

**Please indicate the subjects and grades where applicable.**

	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
<b>SUBJECT</b>						
<b>GRADE</b>						

You must attach a Photocopy of each of the academic documents.

(iii) Other Qualification attained: (Degree/Diploma/Certificate/ or its equivalent).

Institution Attended	Qualification(s) Equivalent	Year Obtained	Class of Degree/ Diploma/Certificate	Date of Award
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.....	.....	.....	.....	.....

### PART III

1. Position of responsibilities held while at school/College

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2. Employment record if any:

Employer	Position Held	Date (s)
.....	.....	.....
.....	.....	.....

3. Give three names of persons in responsibility from whom confidential information may be obtained about you if necessary.

(i) Name.....

(ii) Organization .....

Address ..... Tel: .....

(ii) Name .....

Organization .....

Address .....

4. **Sponsorship:**

Name of Sponsor.....

Address: ..... Tel... .....Fax/Email.....

Signature: .....

5. Declaration of application: I declare that to the best of knowledge, the information given above is  
Correct.

Signature of Applicant..... Date: .....

- ❖ Certified copies (not originals) of the Academic documents should be attached to each application form.

**NOTE:** Applicants are strongly warned that presentation of forged or other people's Academic documents in support of their application will automatically lead to disqualification and prosecution in the courts of law.

**Office of Academic Registrar.** 0773408452/0782471215

# UGANDA TECHNICAL COLLEGE KYEMA

## FEES STRUCTURE - DIPLOMA COURSES - 2024/2025

S/NO.	PARTICULARS	FEES PER YEAR			SEMESTER 1 - FEES			SEMESTER 2 - FEES		
		GOVERNMENT STUDENTS	PRIVATE RESIDENT STUDENTS	PRIVATE DAY STUDENTS	GOVERNMENT STUDENTS	PRIVATE RESIDENT STUDENTS	PRIVATE DAY STUDENTS	GOVERNMENT STUDENTS	PRIVATE RESIDENT STUDENTS	PRIVATE DAY STUDENTS
1	Administration Costs	250,000	250,000	250,000	125,000	125,000	125,000	125,000	125,000	125,000
2	Tuition	0	800,000	800,000	0	400,000	400,000	-	400,000	400,000
3	Meals/Lunch	0	500,000	250,000	0	250,000	125,000	0	250,000	125,000
4	Accommodation	0	500,000	-	0	250,000	-	-	250,000	-
5	Utilities	300,000	300,000	300,000	150,000	150,000	150,000	150,000	150,000	150,000
6	Maintenance	210,000	210,000	210,000	105,000	105,000	105,000	105,000	105,000	105,000
7	Workshop/Labs	120,000	120,000	120,000	60,000	60,000	60,000	60,000	60,000	60,000
8	Library	40,000	40,000	40,000	20,000	20,000	20,000	20,000	20,000	20,000
9	Medical	40,000	40,000	40,000	20,000	20,000	20,000	20,000	20,000	20,000
10	Industrial Training Supervision	-	100,000	100,000	-	-	-	-	100,000	100,000
11	Convocation Fee	40,000	40,000	40,000	20,000	20,000	20,000	20,000	20,000	20,000
12	Practice Materials		100,000	100,000		50,000	50,000		50,000	50,000
13	Examination Materials	-	200,000	200,000	-	100,000	100,000	-	100,000	100,000
14	Bank Charges	6,000	6,000	6,000	3,000	3,000	3,000	3,000	3,000	3,000
	<b>Sub-Total</b>	<b>1,006,000</b>	<b>3,206,000</b>	<b>2,456,000</b>	<b>503,000</b>	<b>1,553,000</b>	<b>1,178,000</b>	<b>503,000</b>	<b>1,653,000</b>	<b>1,278,000</b>
<b>Others-Payable Once Per Course -</b>										
15	Identity Card	10,000	10,000	10,000	10,000	10,000	10,000	-	-	-
16	T-Shirt	30,000	30,000	30,000	30,000	30,000	30,000	-	-	-
17	Internet services	25,000	25,000	25,000	25,000	25,000	25,000	-	-	-
	<b>Subtotals</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Subscriptions To Other Organization (Paid Every Academic Year) -</b>										
18	UNSA	2,000	2,000	2,000	2,000	2,000	2,000	-	-	-
19	NCHE	20,000	20,000	20,000	20,000	20,000	20,000	-	-	-
20	Guild Fees	43,000	43,000	43,000	43,000	43,000	43,000	-	-	-
	<b>Sub totals</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>GRAND TOTALS</b>	<b>1,136,000</b>	<b>3,336,000</b>	<b>2,586,000</b>	<b>633,000</b>	<b>1,683,000</b>	<b>1,308,000</b>	<b>503,000</b>	<b>1,653,000</b>	<b>1,278,000</b>

- 1 Management reserves the right to adjust the Fees in consultation with the Governing Council
- 2 UBTEB charges averagely 150,000/= for semester examinations and its not included on the College fees structure.
- 3 Lunch fees is compulsory for all Day scholars as indicated on the Fees structure at a rate of 125,000/=per semester.