

UGANDA TECHNICAL



COLLEGE – KYEMA

5 KM MASINDI – KIRYANDONGO RD
P.O. BOX 473
MASINDI, UGANDA
TEL: +256 465 423 396
E-mail: ugatechkyema@yahoo.com

Office of the Principal

Friday, October 4, 2024

JOB OPPORTUNITY

Applications are invited from suitably qualified able bodied Ugandans to fill the following vacant posts existing in Uganda Technical College Kyema on contract terms. Applications should be addressed to the **Principal, Uganda Technical College Kyema, P. O. Box 473, Masindi** not later than **18th October 2024** and **MUST** be hand delivered to the Secretary Registrar's office during working hours.

UTCK application Form can either be accessed through the college email (ugatechkyema@yahoo.com) upon request or collected from the College at a free cost

Applicants should attach photocopies of all the academic certificates, transcripts, professional documents, National Identity Card and other relevant supporting documents plus three recent passport size photograph. Preferably male applicants due to the nature of gaps in the existing workforce.

Applicants should submit Applications in triplicate on College Application Forms (UTCK Application Form) with photocopies of relevant academic documents, work experience and other relevant documents.

NOTE:

- *Deadline for submission of applications is 18th October 2024 by 5:00pm,*
- *Shortlists will be pinned on the College notice board on 23rd October 2024 or contact +256 465 423396*
- *Interviews will be conducted on 30th October 2024 to select the best candidate.*
- *Successful Candidates should be ready to start work on 5th November 2024*
- *Candidates who do not attach the relevant supporting documents shall not be shortlisted.*
- *Only shortlisted candidates will attend interviews.*
- *The College management will follow its criterion for both short listing and Interviews.*



THE REPUBLIC OF UGANDA

MINISTRY OF EDUCATION AND SPORTS

Uganda Technical College – Bushenyi	P.O. Box 81, Bushenyi	Tel: +256 485 660 007
Uganda Technical College – Kichwamba	P.O. Box 33, Fort Portal	Tel: +256 483 425 577
Uganda Technical College – Kyema	P.O. Box 473, Masindi	Tel: +256 465 423 396
Uganda Technical College – Lira	P.O. Box 4, Lira	Tel: +256 473 420 916

Post / Scale / Remuneration	Duties	Person specifications
<p>1. Cook (3 Posts),</p> <ul style="list-style-type: none"> • Scale – K8. • Reports to: Catering Officer • Monthly Wage: 110,000/= • Responsibility allowance: 40,000/= • Transport allowance: 30,000/= 	<ul style="list-style-type: none"> • Cooking food for staff, students and guests • Collects food from store and prepares it for cooking. • Collects water and other materials used for cooking. • Washes the kitchen and cooking utensils and keeps them in the store. • Serves meals from the cooking saucepans on to the appropriate serving utensils. • Carry out any other duties as may be assigned by the relevant authority 	<ul style="list-style-type: none"> • Applicants must possess a Uganda Certificate of Education (UCE) • 1 Year's relevant work experience • Age limit is 25-35 years of age.
<p>2. Askari (4 Posts)</p> <ul style="list-style-type: none"> • Scale – K8. • Reports to: Security Officer • Monthly Wage: 110,000/= • Responsibility allowance: 40,000/= • Transport allowance: 30,000/= 	<ul style="list-style-type: none"> • Patrols premises to detect wrong doers around the premises. • Guards against removal of property by unauthorized persons. • Checks all school premises at the beginning and end of day to ensure that no key point has been broken. • Apprehends any suspects for identification. • Reports any thefts to authorized persons and prepares report on such cases. • Directs visitors appropriately. 	<ul style="list-style-type: none"> • Applicants must possess a Uganda Certificate of Education (UCE) • 1 Year's relevant work experience • Age limit is 45-55 years of age.

PRINCIPAL/ SECRETARY OF GOVERNING COUNCIL -UTC KYEMA



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